Grand Island Electronic Unit August 18, 2025 7:00 p.m. CT via Zoom

Title: Making Those Letters of Agreement and Parliamentary Contracts Useable To All Parties

Presenter: Carl Silverman, JD, LLM, PRP, 443-904-4521 silverman@csslawllc.com

Abstract: Are you prepared as a parliamentarian to write a contract that outlines your obligations to a client and their obligations to you as their parliamentarian? Join Carl in this informative presentation as he provides information that will help you more successfully serve your client’s needs.

Body of Knowledge: Consultant Domain 7 “Work with clients to solve problems”

Performance Expectations: PRPCE 7.4 Ethics “To apply the items in the Code of Professional Responsibility for Parliamentarians.” and RPCE, 11.5 “Acting Professionally and Ethically” and “Understand and describe the background and approach to applying the Code of Professional Responsibility for Parliamentarians.” and 11.1 “Prepare letters of agreement and contracts.”

Biography: **Carl S. Silverman, JD, LLM, PRP**

**Carl S. Silverman, Esq.** has represented business clients in the areas of employment relations, workplace litigation, and as general counsel for trade associations, nonprofit educational and religious organizations, and as professional and as a Professional Registered Parliamentarian (PRP) for more than 35 years. Mr. Silverman, with JD and LLM degrees from Georgetown University Law Center, is a former trial attorney with the National Labor Relations Board (NLRB) in Washington, DC, and is the principal in the Law Office of Carl S. Silverman, LLC in Baltimore, MD. Mr. Silverman is a member of the Bars of Washington, DC and Virginia, as well as Maryland and the Supreme Court.

Credentialed by the National Association of Parliamentarians (NAP) as an instructor, Mr. Silverman served ten years on the North American Board of the NAP in elected capacities as District Director, Director-at-Large, Executive Board Member, Legal Liaison, Communications Chair, and presently serves as Trustee and Grants Chairman for the National Association of Parliamentarians Educational Foundation (NAPEF). He has regularly led educational workshops and published articles for the NP and other organizations and clients in the business and parliamentary community, as well as served the Maryland State Bar Association (MSBA) and its Board of Governors as Parliamentarian, now in his twenty-eighth year. In addition, Mr. Silverman has served on the Board of the American Institute of Parliamentarians (AIP) and as President of the American College of Parliamentarian Lawyers (ACPL).

Resource: *Robert’s Rules of Order Newly Revised (12th Ed.)*

1 hour presentation, medium to advanced audience, 1 CEU