

# SYLLABUS

## INTENSIVE 15 CEU RENEWAL COURSE – JAN 31-FEB 2, 2025

A Joint Program of Perfect Rules Inc. and Pappano Consulting Inc.

Taught by TIM WYNN, PRP, & JUSTIN G. PAPPANO, PRP

### Course Description

This intensive 15 CEU renewal course is designed for parliamentarians (RP or PRPs) seeking to enhance their expertise and stay abreast of the latest developments in parliamentary procedure. Over three days, participants will delve into essential topics crucial for effective parliamentary practice, fostering a deep understanding of professional responsibilities, governing documents, presiding skills, and the intricacies of parliamentary law. Full completion and participation in this course satisfies all CEU requirements for a two-year period.

### Objectives

**Refine Practical Skills:** Hone presiding, parliamentary, and decision-making abilities through hands-on practicums, equipping participants to confidently adapt their professional advice in dynamic scenarios while earning 15 CEUs for renewal.

**Enhance Ethical Expertise:** Develop a deeper understanding of professional responsibility and ethical considerations inherent in parliamentary practice.

### Course Calendar

Friday, January 31, 2025 – 11:00 AM to 5:00 PM Eastern Time

- Professional Responsibility (2 CEUs)
- Disciplinary Procedures - Chapter XX (3 CEUs)
- *1 hour's worth of pauses and breaks*

Saturday, February 1, 2025 – 9:00 AM to 3:00 PM Eastern Time

- Bylaws & Principles of Interpretations (2 CEUs)
- Parliamentary Terms II (1 CEU)
- Standard Order of Business & The Agenda I (2 CEUs)
- *1 hour's worth of pauses and breaks*

Sunday, February 2, 2025 – 9:00 AM to 3:00 PM Eastern Time

- Practicum (5 CEUs)
- *1 hour's worth of pauses and breaks*

### Recommended Readings

- The Code of Professional Responsibility For Parliamentarians ([LINK](#))
- RONR: §2; §41; §56; & Chapter XX.
- NAP Body of Knowledge: Parliamentary Consultants: Domains 1-7